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OTR STAFF MEETING -- 29 April 66

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1. Exclusion of Non-DDPers from DDP Courses. (ACTION: Stan

that DDP had made the decision that non-DDPers were not to be admitted to DDP courses such as the Operations Course. He mentioned only the Ops Course but the DTR assumes it would be applicable to any DDP course. The DTR told Tom

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he would pass this to Warfield. According to Warfield, was quite adamant about the future but with considerable unwillingness agreed that three DDS CTs who are scheduled to begin the OC next week may take the course. told Warfield there

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would be no exception in the future unless it was a special case; he made it most clear that DDP should be advised in advance so there will be am. time to deliberate whether or not they will let these people in. 25X1A

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was happy about the decision on the three CTs, but personally does not feel like fighting hard about the future and does not think Bannerman is going to fight hard, but he might talk with Des. Possibly Tom had already talked to Des. DTR asked to work on this and touch base with DTR wants the DDP position made known to

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25X1A I will discuss further with

2. Inter-Directorate Briefings. Mr. Richardson attended the DDI briefing for the DDS on 28 April. It lasted from 2:30 to 5 o'clock. Almost all of the DDS officers present thought the DDI did an outstanding job.

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limited the briefers to ten minutes but the speakers found it difficult to abide by this rule.

3. DDS Staff Meeting -- 26 April -- DTR Attended

a. Savings Bonds. President Johnson discussed this subject personally with Admiral Raborn and Mr. Helms at the White House. Admiral Raborn wants every supervisor to make certain the people he is responsible for are familiar with Savings Bonds benefits. The DCI would like 100 percent participation.

b. Balance of Payment. President Johnson also told the DCI that the balance of payment situation is worse than a year ago and the budget will be reviewed carefully regarding overseas expenditures.

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d. Scientific/Technical Installations. Continuation of our scientific technical installations in [REDACTED] will be a "quid" for AID negotiations. (At the DDP Meeting, [REDACTED] is absolutely vital for our scientific and technical coverage and we could not fill the gap by turning to [REDACTED])

e. Quality Step Increases. The Office of Training, along with Logistics and Personnel, use the QSIs most frequently. Warfield said this is a good policy when applied with discrimination.

f. Scientific Super-Grades. These are apparently being included in our bloc of super-grades and we would like to consider them separately. We have been asked not to comment to BOB on the scientific super-grades.

g. Headquarters Family Tours. (See OTR Staff Meeting, 15 April.) (As of 2 May these tours were indefinitely postponed.)

h. Average Salary Limitation. The average salary limitation is to be removed beginning the next fiscal year. Also, this is not to be discussed with BOB.

4. DDP Staff Meeting -- 27 April -- DTR Attended

a. New York Times Articles. Long discussion on these articles. There was a wide variety of opinions within the DDP Staff. Most of them thought the series could have been much worse. [REDACTED] counseled 25X1A waiting until the Friday punch. There was a number of concerns, one of which was that the articles gave an impression of such vastness. There was anxiety that the mere vastness of the effort would have a sobering effect on responsible people. State Department sent a message to the Ambassadors telling them not to let themselves get cornered on the articles. Des wanted the point made very strongly that the Agency did not inspire, edit, or have anything to do with these articles. There was the usual concern of the effect on liaison services. Also, there was the impression that CIA must be as "loose as a sieve" for this tremendous amount of information to have gotten out at one time or another. The point was made that much of the discussion in the articles was on the "semi-public" operations rather than on extremely covert operations. FitzGerald said they were going to have to tighten security, even to the need-to-know basis with American officials. There is apparently the feeling that State Department leaks the stuff, not with malice but over a cocktail.

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b. [REDACTED] Case. In discussion on this case, it was said we cannot prove our data in court although the Agency is certain [REDACTED] is a 25X1A

"phony." FitzGerald feels that a CI doctrine will have to be developed on the problem of evidence in espionage cases. He spoke of three categories (a) where we have enough data to go to court if necessary; (b) where we are so sure we are right we can proceed with action, not court action but operational action against the man; and (c) where we have sufficient evidence where we can take some kind of negative rather than positive action. He feels the Office of the General Counsel should contribute something on the nature of evidence. (At the OTR Meeting, Mr. Richardson stated that something on the nature of legal evidence should be cranked in the Seminar and we should certainly have it in the CI Course and the Ops Familiarization.) (ACTION: [REDACTED])

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c. Vacation Schedules. [REDACTED] reported that Office Chiefs should be thinking of their vacation schedules for the summer in order to be certain there is sufficient coverage. Brian will check this out with Gwen.

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d. Responses to DDS Queries. [REDACTED] reported that in a talk with [REDACTED] he came away with an impression that OTR responses are not among the fastest in the DDS. The DDTR announced that [REDACTED] was being asked to remedy this situation and requested the School and Staff Chiefs to do whatever they can to help him in this new responsibility. Jim should be given substantial support in corralling the facts and those in attendance were asked to stay with the problem until completion. (ACTION: [REDACTED])

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In this connection, Mr. Richardson stated that the section heads should be responsible in that when a document reaches him he should be able to pass it on to Bannerman, White, or the DDCI without having it sent back. He asked that everyone be absolutely meticulous in punctuations, organization, and conciseness. He does not want senior officials stumbling over sentences and he (DTR) does not want to have to do the proofreading.

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e. CT Program. (ACTION: [REDACTED]) reported that the Board reconvened and reviewed the three cases in which the decision had first been to reject. They decided to accept two of them, with the proviso that the performance of each be reviewed at some later date, after a period on the job. [REDACTED] thinks this is a very wise decision. The Board reaffirmed the [REDACTED] decision. [REDACTED] wondered if the right factors are being weighed in making these decisions. How much weight should be placed on the 30-minute interview and how much on the person's performance? [REDACTED] feels they made the right decision in the first place but are willing to give the two CTs a chance. [REDACTED] in discussion with the DDTR, said these Boards would continue but ideally the candidates should be reviewed before they come into the Program.

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25X1A come after the OC and preferably after some on-the-desk experience. DTR said at the end of the OFC they should be ear-marked so that before they get into the OC they know where they are going. This should be checked with the [REDACTED] to see how it affects the scheduling. To permit interim assignments after OFC for all would require four operations courses per year instead of two, and the [REDACTED] feels the best cycle would be a two-program cycle. [REDACTED] thinks we should have a uniform arrangement for all Directorates and make decisions during the interim assignment which should follow OFC. DTR agreed that if we can achieve an interim assignment it would be good -- it would be better if we can somehow break up the two-ops-course arrangement. [REDACTED] asked that he be included in the discussions on early assignments. DDTR suggested a task force be assigned because if the 2-year program is approved this will be a big problem. [REDACTED] has the job. 25X1A

25X1A [REDACTED] reported we have 35 externals and 8 internals so far for the July class and that we are sure of making the quota for the July class.

25X1A [REDACTED] also reported that [REDACTED] and his son were in on 28 April. We are processing the son's application. Young [REDACTED] referred approvingly to the New York Times articles. 25X1A

25X1A f. Project HELPFUL. [REDACTED] reported 6 May is the deadline for nominations for this 17-18 May program. We have enrolled Messrs. 25X1A

25X1A [REDACTED] We have four other nominations.

g. Defense Systems Analysis Program & Congressional Operations Fellowship. We have no nominations for either of these programs and the deadline for both is 2 May. (As of 2 May DDI is sending the names of two officers for the first course and OGC one for the latter.)

25X1A h. [REDACTED] reported this program is going very well at the end of the first week. There are 16 enrolled; one student, [REDACTED] is being withdrawn. [REDACTED] was impressed with the film of Brigadier General Spry's interview which is being shown. 25X1A

25X1A i. Language Testing. [REDACTED] reported they are reasonably up to date in testing. They have about five more languages in the works, now have all the major languages. They are getting into the interviews for testing -- reading tests. They have not yet had any "two times and you are out" cases but there may be some within the next week or so.

25X1A j. VOA Broadcasts. [REDACTED] advised that we are now receiving USIA VOA broadcasts directly by telephone line -- when the broadcasts go out

from VOA they go simultaneously to us. We select the program, VOA punches a button and we get the daily news in all the foreign languages. We are now receiving test materials but the system will be in regular operation by next week.

k. DIS Commandant's Report. [REDACTED] was advised by Bill [REDACTED] that Deputy Secretary Cyrus Vance has read this report. Frank [REDACTED] our DOD liaison, reported that the Deputy Secretary is very impressed with CIA's participation. Bill requested a copy to send to the Director.

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1. Educational Aid Fund. [REDACTED] reported that the Board of Trustees of the EAF will meet 13-16 May to review 85 applications for collegiate scholarship aid.

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OTR STAFF MEETING -- April 25, 1966

1. DDS Staff Meeting -- 19 April 66 -- DTR attended

25X1A a. DD/S Briefings. The briefings of Bob Bannerman have been going
25X1A along fine. He is off to [REDACTED] for the Regional Support Conference and
will follow that with a conference in [REDACTED] later.

25X1A b. Monthly Reporting System. There is going to be a new monthly
reporting system for DDS -- from the individual offices to Bannerman and
the reporting will be on the "break-out" of our elements as in the Program
Call. We will be starting on these monthly reports soon and [REDACTED]
will be in touch. Bannerman emphasized the use of charts and graphs in
the report. (At the OTR Staff Meeting, Mr. Richardson displayed a Monthly
Progress Report submitted by the Office of Personnel which he described as
an outline to be followed and said [REDACTED] 25X1A
[REDACTED] should be familiar with this at an early date. We don't as yet have
a commencement date. [REDACTED] reported that [REDACTED] is to work
with each office to establish a reporting system which will indicate the prog-
ress of program elements.) (ACTION: [REDACTED] 25X1A

c. DDS Language Training Requirement. The DD/S defined the DDS
language training requirements and talked at some length on language
training. He wanted to be sure DDS requirements are realistic and he
also wanted the various offices to look on the requirements as long range
rather than short range. Consequently, the DD/S wanted us to be pre-
pared to achieve our long range goals rather than compromise in the in-
terest of short range. He also wanted to be sure the DDS achieves a com-
parability of language skills with DDP.

d. OCS Overload. Mr. Bannerman emphasized that the Office of Com-
puter Services is being quite overloaded. He said we should consider get-
ting our information by other means before rushing off to ask for a machine
run whenever a bright thought struck us.

25X1A e. Project HELPFUL. The DD/S reported that DIA's Project HELPFUL
25X1A will be held on 17 and 18 May. We have 35 slots and the DDS is supposed to
come up with four officers. There was one previous running and the Agency
Offices found it useful. (At the OTR meeting the DTR said he plans to go to
this. [REDACTED] stated that the nominations have to be in by 3 May. OTR
has nominated 6 officers including Messrs. [REDACTED] Ben
has not received any nominations from DDS but he understands two compon-
ent offices are sending the nominations to the DDS Training Officer. Ben
will keep the DTR advised.)

f. Inter-Directorate Briefings. The first DDS briefing will take place on 13 May. The DD/S will be briefing the DDI at 2 o'clock in the USIB Conference Room. DDS Office Heads and their Deputies are expected to attend. Mr. Bannerman will make the principal presentation. OTR will get a list of topics from the DD/S that the DDI wants covered. They plan these briefings to run about two hours, perhaps a little longer. (At the OTR Meeting

25X1A [REDACTED] reported that [REDACTED] mentioned a ten-minute coverage 25X1A
for OTR -- something on the CT Program and the Support School. They
are interested in Vu-graphs and outlines so that the DD/S can highlight his
25X1A presentation. [REDACTED] is collecting appropriate material. Mr.
25X1A Richardson said he will want to see the material -- outlines and Vu-graphs
-- before it is submitted to the DD/S. [REDACTED] advised that there
will be 12 of these two-hour briefings and dates have been set for five. OTR
is to be permitted to have an observer or two at each of these briefings in
order that we may identify areas of training that should be covered. This
should be approved by the Directorate giving the briefing. Intelligence
School will cover all the briefings by the DDI and DDS&T. Operations
School will probably want DDP and possibly DDS&T. Support School will 25X1A
want to cover DDS. If OTR offices have an interest they should call [REDACTED] 25X1A
25X1A [REDACTED] and he will make arrangements for auditing with the action officer
for the Directorate giving the briefing. The action officers are [REDACTED] 25X1A
25X1A DDP; [REDACTED] DDI.
25X1A There will be a full schedule of these dates and [REDACTED] will see that each
School gets a schedule. Below is listed the briefings as scheduled:

28 April,	DDI	will	brief	DDS
3 May,	DDI	"	"	DDP
13 May,	DDS	"	"	DDI
17 May,	DDS&T	"	"	DDI
17 May,	DDS&T	"	"	DDP)

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h. Medical Services Work Load. Dr. Tietjen reported that the medical processing work load is higher than ever before.

2. DDP Staff Meeting -- 20 April 66 -- DTR attended

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a. Inter-Agency Subcommittee on NATO. The DCI has ordered into being the Inter-Agency Subcommittee on NATO. [REDACTED] former Chief of NEA Division, is head of the Subcommittee.

b. Cable Distribution. FitzGerald referred to [REDACTED] traffic -- regardless of the slug, it is scattered around. He is working on an idea of a new system of one addressee and one reader. 25X1A

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d. Recruits -- Postgraduate Work. [REDACTED] DDI, again raised the question of the high percentage of recruits lost to university postgraduate work. (At the OTR Meeting [REDACTED] said the only thing that is legal is a cooperative program of studying awhile and working awhile with a pre-arranged commitment. This is used in the technical fields, NPIC and DDS&T.)

3. TSB Meeting. A Training Selection Board meeting was held last week to look over the Midcareer candidates. Mr. Richardson reported that they were again first class and that the DDP candidates were particularly good and on the whole were younger. He emphasized that we should try to get into the 32-42 bracket rather than the 35-45 bracket so that we are dealing more realistically with the succession problem.

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4. DDP Screening Board for CTs. DTR announced that the DDP has set up a screening board for CT candidates. Out of around 20 candidates reviewed one was rejected. He did not seem to project the right personality elements although he had passed OC and TSD assignments. [REDACTED] is meeting today with [REDACTED]

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7. DDS Orientation. [REDACTED] reported that Bannerman is satisfied with how we are proceeding. We have to think of what OTR is going to contribute. The orientation will be aimed at those areas in the DDS that are not well known but are interesting. It was suggested that we should include in the orientation Academy Anonymous and [REDACTED] suggested we include some of the gleanings from the DDS Briefings, e.g., finance is generally considered a rather prosaic subject but [REDACTED] (O/F) presentation on [REDACTED] would be very good for this course. Bob

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[REDACTED] stated that he hoped to get a tentative package to the DD/S by the end of April and the participants are aiming for mid-June for the beginning of the course. Bannerman wants all professionals to attend. On the basis of holding the classes of 40-50 to ten runnings a year, it will take [REDACTED] people. It was decided that the classes would be held a [REDACTED] full time, and three or four days. (DTR said the DD/S was very impressed by his one-day tour of TSD. The thing that impressed him was the obvious involvement of every man there.)

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8. Fitness Reports. [REDACTED] reported that when written or narrative reports are used in place of the standard forms they frequently have to be redone because the identifying information at the top of the form is omitted on the narrative form. To save embarrassment of having the parties involved re-sign the form, check with his office if uncertain of the correct way.

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9. Personnel Rotation. [REDACTED] is calling a Personnel Management Committee meeting on 27 April to which he has invited the DTR. He has a tentative list of some 30 names. We will receive the files the day after the meeting. As was established by the DD/P these people should have a Fitness Report average of "Strong."

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10. External Training Programs. [REDACTED] reported that they are re-organizing their information section in order to be better informed on external training programs. There will be more paper flow coming through telling of selected training opportunities outside of OTR. He asked the School and Staff Chiefs for any requirements either external or internal.

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11. Congressional Operations Fellowships. [REDACTED] received the request from the DDS for nominations for fellowships -- those selected for these fellowships spend a year on the Hill working in the office of a Senator. The Agency will send two people. Admiral Raborn and Colonel White are anxious that we send them. They should be GS-12 through GS-16, 30-40 years in age.

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12. Building Problems, 1000 Glebe. [REDACTED] reported that the air conditioning will be turned on on 2 May. Management asks that we cooperate and keep the windows closed.

In view of the number of moves that have been made recently we should get out another Directory.

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██████████ also mentioned there should be clarification on the names of Support School (SS) and Support Staff (SS). Also he asked if the word, Training, could be removed from the title of LTS to put it in line with the names of the other schools.

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13. Language Proficiency Testing. ██████████ reported that since they started testing on 8 February, they have disposed of ██████████ cases including disclaimers which is 1/4th of the total number to be tested. They have had twice as many disclaimers as persons tested. Presumably when FitzGerald's memorandum becomes well known LTS will get more people to be tested.

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